

TO: SEAOSC Directors & SEAOC Delegates
cc: www.seaint.org/seaosc Web Page

FROM: Richard L. Hess, President
Don Gilbert, Executive Director

DATE: June 2, 2004

SUBJECT: Minutes of Meeting 958 of the SEAOSC Board of Directors

The attached meeting report is our understanding of the items discussed and conclusions reached during the Wednesday, June 2, 2004 meeting held at Luminarias Restaurant, Monterey Park, CA. Participants are requested to inform the recorder of any omissions and clarifications.

PARTICIPANTS – POSITION / BOARD CONTACT

Richard L. Hess (RLH) – President / SEAOC Delgt. / Policies
Lawrence P. Brugger (LPB) – Pres.-Elect / Steering Cmte / Programs / Budget Cmte./ SEAOC Delgte
Martin W. Johnson (MWJ) – Treasurer
Daniel J. Novak (DJN) – Past President / SEAOC Delegate / Bylaws / Awards
Daniel L. Bayless (DLB) – Director
David W. Cocke (DWC) – Director
Jeff Crosier (JC) – Director
Juliet J. DeMoss (JJD) - Director
Juan Carlos Esquivel (JCE) – Director
Y. Henry Huang (YHH) – Director
Robert T. Lyons (RTL) – Director
Eric C. Stovner (ECS) – Director
Donald H. Gilbert (DHG) - Executive Director

(1) By Reference (Not present at meeting)
Note: M/S/C means "Moved/Seconded/Carried"

MINUTES

<u>ITEM</u>	<u>ACTION</u>	<u>COMMENT AND/OR QUESTIONS</u>
1		Call to Order: The meeting was called to order by President RLH at 2:10 p.m.
2		Adoption of Agenda: The agenda was discussed. M/S/C to adopt the agenda as amended to include: 5G –Website Publicity Cmte Report
3		Approval of Meeting Minutes: The minutes of the last meeting were reviewed.

- **M/S/C** to approve the minutes of the May 5 meeting of the Board of Directors as distributed.

4 Treasurer's Report: The Treasurer's Report for the month of May was presented and discussed. FY 2003-2004 revenues were reported to be \$401,162 expenses were reported to be \$421,408 for a net deficit of \$-20,245 with a total liability and fund balance of \$160,355.

- **M/S/C** to receive the financial report for May 2004 and approve the expenses for the month.

Closure of CD: The following motion was discussed.

- **M/S/C:** The Board of Directors of the Structural Engineers Association of Southern California (SEAOSC) do hereby authorize the closure of account #092-9835866 (its 6-month certificate of deposit at Wells Fargo Bank) due on June 11, 2004 in the amount of \$53,881.21. Funds are to be deposited in the SEAOSC Checking Account #0913-0325929. This Resolution is approved at the June 2, 2004 meeting of the SEAOSC Board of Directors. FEIN # 94-6107736.

5 Committee Reports:

5A Executive Cmte: RLH stated that the Executive Cmte nominated John Shipp and Rawn Nelson as SEAOC Fellows from SEAOSC because of a timing issue when SEAOC needed the names. Everyone agreed to these nominations.

5B RTL/JDD SEAOSC Programs: RTL discussed the proposed list of PD&D seminars for 2004-05 and requested assistance from the board in determining topics and speakers. RTL agreed to be the Shepherd for the Sept. PD&D seminar and JDD agreed to be the Shepherd for the October PD&D seminars

5C Membership Report: DHG reported that current membership is 1435 compared to 1537 a year ago.

Candidates for Membership: 7 candidates including 1 Member SE; 2 Member; 2 Associate, 0 Affiliate, 1 Industry Member; 0 Corresponding and 1 Students were presented.

- **M/S/C** to approve the candidates presented for membership.

5D JC Field Day Cmte: JC referred the board to the flyer for details on Field Day this year on Aug. 12th.

- 5E Ballot Teller's Report: DHG reported the resultsowing were elected: President – LPB; President-Elect – MWJ; Treasurer – Saif Hussain; Directors – Nick Delli Quadri and Warren Minner; Director Orange County – Carl Sramek; Director CE – Tom Benson.
- 5F DJN SEAOC President Nomination Cmte: RLH reported for Mel Green that DJN has been selected as the next SEAOC President from SEAOSC.
- 5G JDD Website Publicity Cmte: JDD reported that the chair of this cmte has stepped down and a new person needs to be selected.
- 6** SEAOC Business:
- 6A DJN SEAOC Executive Cmte: DJN reported that The Messersmith Group, the association management firm handling the SEAOC account, is closing down in August and that Lee Adler may purchase the SEAOC account from Messersmith. DHG stated that DHG&A would be interested in working with Lee and/or SEAOC in providing management services. DJN said that a conference call is scheduled for tomorrow at which time more will be learned.
- 6B SEAOC Old Business: None.
- 6C RTL SEAOC New Business: None.
- 7** Old Business:
- 7A RTL/LPB/DJN Discussion of Advertisement/Flyer in Newsletter: It was noted that the objection to the insert was that the ad advertised specific rates for service. MWJ and LPB agreed to meet and review the policy on newsletter advertising. DJN agreed to speak with the SEAOC Exec. Cmte regarding the use of the SEAOC logo on a private website.
- 7B Notice to SE Candidates: RTL said he's not convinced that a seminar on the SE exam makes sense at this time because of the few responses received from an email on the seaoscmembers@seaint.org listserver asking interested candidates to contact him.
- 7C Renewal of DHG&A Agreement: MWJ discussed.
- **M/S/C** to renew the proposed agreement for another year.
- 7D Draft Budget for FY 2004-2005: MWJ discussed and it was questioned how expenses could be reduced.

- **M/S/C** to approve the draft budget presented with the caveat to be presented to the future board for concern over controlling expenses and increasing revenues in the future.

- 8
8A RTL/RLH New Business:
Request from ICC for Opinion: Discussed and referred the issue to the Seismology Cmte for a response to be submitted to RLH who will then respond to ICC.
- 8B LPB Website Management Contract: RLH suggested that an ad hoc cmte (LPB, MWJ, DHG, Michael Cochran and Aswin Rangaswamy) meet with Shafat Qazi to discuss what Shafat's company provides and explore shopping the account to other website vendors.
- 9 Consent Items & FYI: See items in the agenda packet.
- 10 Adjournment: The meeting was adjourned at 4:30 p.m.