

**TO:** SEAOSC Directors & SEAOC Delegates  
cc: www.seaint.org/seaosc Web Page

**FROM:** Richard L. Hess, President  
Don Gilbert, Executive Director

**DATE:** April 7, 2004

**SUBJECT: Minutes of Meeting 956 of the SEAOSC Board of Directors**

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The attached meeting report is our understanding of the items discussed and conclusions reached during the Wednesday, Apr. 7, 2004 meeting held at Luminarias Restaurant, Monterey Park, CA. Participants are requested to inform the recorder of any omissions and clarifications.

**PARTICIPANTS – POSITION / BOARD CONTACT**

Richard L. Hess (RLH) – President / SEAOC Delgt. / Policies  
Lawrence P. Brugger (LPB) – Pres.-Elect / Steering Cmte / Programs / Budget Cmte./ SEAOC Delgte  
Martin W. Johnson (MWJ) – Treasurer  
Daniel J. Novak (DJN) – Past President / SEAOC Delegate / Bylaws / Awards  
Daniel L. Bayless (DLB) – Director  
David W. Cocke (DWC) – Director  
Jeff Crosier (JC) – Director  
Juliet J. DeMoss (JJD) - Director  
Juan Carlos Esquivel (JCE) – Director  
Y. Henry Huang (YHH) – Director  
Robert T. Lyons (RTL) – Director  
Eric C. Stovner (ECS) – Director(1)  
Donald H. Gilbert (DHG) - Executive Director  
Jim Malley (JM) – SEAOC President  
Lee Adler (LA) – SEAOC Executive Director  
Gerald Lehmer (GL) – Professional Practices Cmte.

(1) By Reference (Not present at meeting)  
Note: M/S/C means "Moved/Seconded/Carried"

**MINUTES**

<b><u>ITEM</u></b>	<b><u>ACTION</u></b>	<b><u>COMMENT AND/OR QUESTIONS</u></b>
1		Call to Order: The meeting was called to order by President RLH at 1:00 p.m. and introductions were made.
2		Adoption of Agenda: The agenda was discussed.  <b>M/S/C</b> to adopt the agenda as amended to include: 5F – Webcasting Cmte Report 6D – Comments of Jim Malley and Lee Adler 8C – Disaster Preparation Cmte

8D – Code of Ethics  
8E – PE Exams

**3** Approval of Meeting Minutes: The minutes of the last meeting were reviewed.

- **M/S/C** to approve the minutes of the Mar. 3 meeting of the Board of Directors as amended to correct that Fred Aguiar was appointed Secretary of the State and Consumer Services agency.

LA reported that Kim Belsea was appointed Secretary to the Health and Human Services Agency which oversees OSHPD and Sonni McPeak was appointed Secretary of the Business Transportation and Housing Agency.

**4** Treasurer's Report: The Treasurer's Report for the month of March was presented and discussed. FY 2003-2004 revenues were reported to be \$375,963; expenses were reported to be \$357,686 for a net surplus of \$18,277 with a total liability and fund balance of \$199,007.

- **M/S/C** to receive the financial report for March 2004 and approve the expenses for the month.

**5** Committee Reports:  
5A Executive Cmte: RLH stated that the executive cmte had not met.

5B LPB/YHH SEAOSC Programs: LPB discussed the PD&D and macro seminars schedule for FY 2003-2004 focusing on the macro seminar by the Research Cmte scheduled for May and June. YHH agreed to call Tom Wasser from Degenkolb to see if he would like to present a paper at the June seminar and let LPB know the outcome of his conversation.

RTL RLH suggested that YHH, JDD, DWC and ECS meet to line out PD&D seminars for next year. RTL agreed to be the chair of the Program Cmte for next year and will set-up a meeting with the second year directors.

FYI – I may have misunderstood our direction. I understood that the first year directors (JDD, JC, DLB, RTL) had primary responsibility to establish a PD&D program for next year, 2004/2005, with the assistance and guidance of the second year directors (along with Don and Martin) and that we would meet to do this. For this reason, I made attendance by the four of us

mandatory but not mandatory for everyone else including second year directors. This meeting is scheduled for 4-27-04, will include the four first year directors, and I believe Juan Carlos, possibly Martin and Don and not sure about others (awaiting confirmations now) OK? /RTL

- MWJ Proposed Program by Doc Nghiem: Discussed. It was agreed to have Desai give an earthquake seminar at 4-5 p.m. before the June dinner meeting. MWJ agreed to speak with Doc Nghiem and Desai.
- Take Seminars on the Road: LPB suggested taking some of SEAOSC's more successful seminars on the road out of the Southern California region. It was agreed to offer past SEAOSC seminars to the SEAOC Member Organizations.
- 5C Membership Report: DHG reported that current membership is 1416 compared to 1530 a year ago.
- Candidates for Membership: 12 candidates including 2 Member SE; 5 Member; 4 Associate, 0 Affiliate, 1 Industry Member; 0 Corresponding and 0 Students were presented.
- **M/S/C** to approve the candidates presented for membership.
- 5D JJD Public Relations Cmte/ Website Ads: JJD discussed the cmte meeting that was held last month to revise advertising materials in preparation of a solicitation of Website ads. Work is still in progress.
- 5E DJN Awards/Hon. Mbrshp/Fellow Nominating Cmte: No report
- 5F MLC Webcasting Cmte: MLC said that there is a meeting set for tomorrow with Shafat Qazi.
- 6 SEAOC Business:
- 6A SEAOC Executive Cmte: Please refer to the minutes in the agenda packet of the Exec. Cmte's conference call of Mar. 24. Highlights include posting the Blue Book on the Internet, the continuance of the SEAOC Foundation and status of the Building Standards Commission adopting the NFPA or ICC codes.
- 6B SEAOC Old Business:
1. Long-Range Task Force Appointments: Discussed.

- 6C SEAOOC New Business: The agenda to the April 17<sup>th</sup> SEAOOC board meeting was reviewed and discussed.
- 6D Comments by Jim Malley and Lee Adler: JM & LA attended the meeting today as part of their visits to all the SEAOOC Member Organizations and spoke about the SEAOOC Foundation and the Convention in August.
- 7 Old Business: None.
- 8 New Business:
- 8A UCSD Test Lab Banquet: It was agreed to pass on this dinner.
- 8B LPB Proposal to Eliminate Reference Interviews/Bylaws: Reviewed and discussed. It was decided to table further discussion until next meeting.
- 8C RLH Disaster Preparation Cmte: No report.
- 8D SEAOOC College of Fellows proposed Code of Ethics and Fundamental Canons : Gerald Lehmer, Chair of Professional Practices Committee, reported spoke to the board and expressed concern about the SEAOOC document mainly Code of Ethics because it mixes guidelines for ethics and personal behavior, with guidelines of professional conduct or practice. He distributed proposed revisions. It was agreed to table further discussion until the next board meeting.
- Suggest also mentioning that the Professional Practices Committee reviewed and considered the SEAOOC proposal in detail, and that they prepared a letter addressed to the Board explaining their position, objections and recommendations and proposed an alternate code of ethics. /RTL
- **M/S/C** to table further discussion until next board meeting but to also present it at the next SEAOOC board meeting.

I did get this the following in before adjournment didn't I?

- 8E October 2004 SE Exam: RTL reported that engineers taking the Structural exam in October will for the first time be required to take the national structural engineering exam along with a California supplement. This exam will be based on the 2000 IBC, which most engineers in California do not use. Since the 2000 IBC is significantly different than the 1997 UBC, its essential that all engineers, not just the membership, be made aware of this change

so they can begin planning. Also, SEAO SC seminars on use of IBC 2000 would be helpful.

Action: RTL to propose a notice to place in the newsletter. Also, this topic should be considered in the 2004/2005 PD&D series.

9 Consent Items & FYI: See items in the agenda packet.

10 Adjournment: The meeting was adjourned at 5:15 p.m.

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