

**TO:** SEAOSC Directors & SEAOC Delegates  
cc: www.seaint.org/seaosc Web Page

**FROM:** Richard L. Hess, President  
Don Gilbert, Executive Director

**DATE:** Dec. 3, 2003

**SUBJECT: Minutes of Meeting 953 of the SEAOSC Board of Directors**

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The attached meeting report is our understanding of the items discussed and conclusions reached during the Wednesday, Dec. 3, 2003 meeting held at Luminarias Restaurant, Monterey Park, CA. Participants are requested to inform the recorder of any omissions and clarifications.

**PARTICIPANTS – POSITION / BOARD CONTACT**

Richard L. Hess (RLH) – President / SEAOC Delgt. / Policies  
Lawrence P. Brugger (LPB) – Pres.-Elect / Steering Cmte / Programs / Budget Cmte./ SEAOC Delgte  
Martin W. Johnson (MWJ) – Treasurer(1)  
Daniel J. Novak (DJN) – Past President / SEAOC Delegate / Bylaws / Awards  
Daniel L. Bayless (DLB) – Director(1)  
David W. Cocke (DWC) – Director  
Jeff Crosier (JC) – Director(1)  
Juliet J. DeMoss (JJD) - Director  
Juan Carlos Esquivel (JCE) – Director  
Y. Henry Huang (YHH) – Director(1)  
Robert T. Lyons (RTL) – Director  
Eric C. Stovner (ECS) – Director  
Donald H. Gilbert (DHG) - Executive Director

(1) By Reference (Not present at meeting)  
Note: M/S/C means "Moved/Seconded/Carried"

**MINUTES**

<b><u>ITEM</u></b>	<b><u>ACTION</u></b>	<b><u>COMMENT AND/OR QUESTIONS</u></b>
1	Call to Order:	The meeting was called to order by President RLH at 1:05 p.m.
2	Adoption of Agenda:	The agenda was discussed.  ➤ <b>M/S/C</b> to adopt the agenda as amended to include: Old Business: Calif. Building Code ASCE Civil Engineers Alliance New Business: Nominations Cmte Report

- 3** Approval of Meeting Minutes: The minutes of the last meeting were reviewed and corrected to show that
- **M/S/C** to approve the minutes of the Nov. 5 meeting of the Board of Directors as amended.
- 4** Treasurer's Report: The Treasurer's Report for the month of November was presented and discussed. FY 2003-2004 revenues were reported to be \$299,077; expenses were reported to be \$237,926 for a net surplus of \$61,150 with a total liability and fund balance of \$241,742.
- **M/S/C** to receive the financial report for November 2003 and approve the expenses for the month.
- 5** Committee Reports:
- 5A Executive Cmte: RLH stated that the Exec Cmte did not meet.
- 5B LPB SEAOSC Programs: LPB discussed and revised the seminar schedule for FY 2003-2004 and student rates for seminars.
- **M/S/C** to approve a student rate at Macro seminars of \$40 to full-time, undergraduate students.
- LPB agreed to speak with YHH about developing the topics and speakers for the March Macro seminar for publication in the Feb. newsletter.
- 5C Membership Report: DHG reported that current membership is 1335 compared to 1459 a year ago.
- Candidates for Membership: 5 candidates including 0 Member SE; 4 Member; 1 Associate, 0 Affiliate, 0 Industry Member; 0 Corresponding and 0 Students were presented.
- **M/S/C** to approve the candidates presented for membership.
- 5D MLC Webcasting Cmte: DHG gave a verbal report regarding the current status of the cmte's activities.
- 5E Seismology Cmte (B4): RTL reported that the cmte has been meeting and is defining its votes for ASCE 7. It was noted that a Younger Member has started attending meetings.

- 5F Small Existing Buildings Cmte (B5): DWC let the board know that David Pomerleau is the Chair of the cmte and not Vahe Petrossian. DWC reported on the cmte's activities.
- 5G Convention Cmte: DHG discussed the convention cmte report and the status of picking a venue. He said that it is coming down to either the Hyatt in Huntington Beach or the Hyatt in Long Beach. It was questioned how much a draw Long Beach may have opposed to Huntington Beach.
- 5H G.Batthey Student Awards Cmte: George Batthey reported that the annual student dinner is Feb. 4 and that letters have been sent to all the universities. He said that he has letters for RLH's signature to the firms asking for scholarship contributions. It was hoped to raise \$6,000 this year. He suggested considering having a line-item contribution box on the membership dues renewals.
- 6 SEAOC Business:  
6A SEAOC Executive Cmte: DJN reported on the telephone conference call and that the budget has been trimmed by \$80,000 to date but still needs more in order to make it a zero-based budget. He notes that the polices were adopted as recommended by SEAOSC.
- 6B SEAOC Old Business: None.
- 6C SEAOC New Business: None.
- 7 Old Business:  
7A MCEER Status Report: RLH reported on the status of the MCEER annual meeting on Jan. 15-16 and that they are unable to attend the SEAOC board meeting on the 17<sup>th</sup>.
- 7B EERI Annual Meeting: Rehashed. Not going to happen. YHH appointed to be the flag bearer.
- 7C ATC Representative Appointment: Discussed.  
➤ **M/S/C** to approve David Breiholz as the SEAOSC representative to ATC.
- 7D Calif. Building Code: Discussed the current status and potential scenarios of possibly adopting the ICC Codes.
- 7E ASCE Civil Engineers Alliance: Discussed. DJN was volunteered to be the SEAOSC representative to this Alliance.

- 8 New Business:
- 8A Dinner Menu Selection: Discussed and agreed to stay with the existing policy of offering one entrée and a vegetarian alternate at its dinners.
- 8B Nominations Cmte: Discussed Jack Bruce's memo with the composition of the 2004 Nominations Cmte as Michael Cochran, Saif Hussain, Larry Kaprielian, David Corman, Henry Huang, Boris Korin and Dan Novak.
- **M/S/C** to approve the members of the 2004 Nominations Cmte as listed above.
- 9 Consent Items & FYI: None
- 10 Adjournment: The meeting was adjourned at 3:50 p.m.