

TO: SEAOSC Directors & SEAOC Delegates
cc: www.seaint.org/seaosc Web Page

FROM: Daniel J. Novak, President
Don Gilbert, Executive Director

DATE: Sept. 3, 2003

SUBJECT: Minutes of Meeting 950 of the SEAOSC Board of Directors

The attached meeting report is our understanding of the items discussed and conclusions reached during the Tuesday, Sept. 3, 2003 meeting held at Luminarias Restaurant, Monterey Park, CA. Participants are requested to inform the recorder of any omissions and clarifications.

PARTICIPANTS – POSITION / BOARD CONTACT

Richard L. Hess (RLH) – President / SEAOC Delgt. / Policies
Lawrence P. Brugger (LPB) – Pres.-Elect / Steering Cmte / Programs / Budget Cmte./ SEAOC Delgte
Martin W. Johnson (MWJ) – Treasurer(1)
Daniel J. Novak (DJN) – Past President / SEAOC Delegate / Bylaws / Awards
Daniel L. Bayless (DLB) - Director
David W. Cocke (DWC) – Director
Jeff Crosier (JC) – Director
Juliet J. DeMoss (JJD) - Director
Juan Carlos Esquivel (JCE) – Director
Y. Henry Huang (YHH) – Director (1)
Robert T. Lyons (RTL) - Director
Eric C. Stovner (ECS) – Director(1)
Donald H. Gilbert (DHG) - Executive Director
Michael L. Cochran (MLC) – Webcasting Cmte (1)
Tom Harris – 2006 Convention Cmte.

(1) By Reference (Not present at meeting)
Note: M/S/C means "Moved/Seconded/Carried"

MINUTES

<u>ITEM</u>	<u>ACTION</u>	<u>COMMENT AND/OR QUESTIONS</u>
1		Call to Order: The meeting was called to order by President RLH at 12:50 p.m.
2		Adoption of Agenda: The agenda was adopted as is. ➤ M/S/C to adopt the agenda as distributed.
3		Approval of Meeting Minutes: The minutes of the last meeting were reviewed.

- **M/S/C** to approve the minutes of the Aug. 5 meeting of the Board of Directors.

4 Treasurer's Report: The Treasurer's Report for the month of August was presented and discussed. FY 2003-2004 revenues were reported to be \$224,915; expenses were reported to be \$139,980 for a net surplus of \$84,934 with a total liability and fund balance of \$266,630.

- **M/S/C** to receive the financial report for August 2003 and approve the expenses for the month.

5 Committee Reports:

5A Executive Cmte: RLH noted that the Exec. Cmte had met last week to edit the draft SEAOC Policies which will be discussed under SEAOC Old Business.

5B LPB/ECS SEAOSC Programs: LPB discussed the seminar schedule for FY 2003-2004. LPB suggested moving the Large EBC Non-Ductile seminar from Oct. 18 to Nov. 15 thus canceling the seminar on Oct. 18. LPB agreed to set-up a meeting of the seminar cmte to review the proposed schedule of seminars.

5C Membership Report: DHG reported that current membership is 1543 compared to 1543 a year ago.

Candidates for Membership: 3 candidates including 0 Member SE; 3 Member; 0 Associate, 0 Affiliate, 0 Industry Member; 0 Corresponding and 0 Students were presented.

- **M/S/C** to approve the candidates presented for membership.

DJN It was suggested to advertise for new members in the BOPELS quarterly newsletter. DJN said he would forward this topic to SEAOC for them to perform on behalf of all SEAOC Member Organizations.

5D MLC Webcasting Cmte: DHG reported that Aswin Rangaswamy and he have been meeting weekly to coordinate the hardware and software requirements of the y-university.com website. A test video will be produced this week and then the first webcast of a seminar will be produced.

5E Tom Harris 2006 Convention Report: Tom Harris said that the Convention Cmte is considering two venues for the convention: Fess Parker's Doubletree in Santa Barbara and the Hyatt Hotel in Huntington

Beach and sought the Board's opinion. A straw poll of the board revealed 6 in favor of Huntington Beach and 4 for Santa Barbara. Tom agreed to report back to the Board at the November meeting.

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6A SEAOOC Business:
SEAOOC Executive Cmte: DJN spoke about SEAOOC Executive Cmte items and referred the board to the minutes in the agenda packet.
- 6B SEAOOC Old Business:
1. Proposed Policies: DJN discussed the proposed changes developed by the Ad Hoc Cmte
- **M/S/C** to approve the substitution of SEAOSC's Code of Conduct Policy in place of the SEAOOC Harassment Policy 9.1.
2. Long-Range Plan: Discussed briefly.
- 6C SEAOOC New Business: DJN noted that SEAOOC has participated in filing an Amicus Brief.
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7A Old Business:
Title Act Study: RLH spoke to in support of this topic.
- 7B Activation of Professional Practices & Legislative Cmtes: RLH discussed the letter being sent to SEAOSC Past Presidents regarding activation of these two cmtes.
- 8
8A New Business:
Cooperating with MCEER: RLH talked about meeting Donald Goralski of MCEER at the SEAOSC Orange County Dinner meeting last month and said that the two organizations explored ways to cooperate together at the ATC-29 conference Oct. 28 and 29 in Irvine.
- 8B Field Day Survey: Discussed. RLH suggested to include in the survey how many people are interested in tennis and also poll the membership to see if a Monday could be used instead of a Wednesday.
- 8C Excellence Awards: RLH recruited two people to be judges at the Excellence Awards judging meeting at 6:30 a.m. on Thursday. DJN volunteered himself and agreed to find someone else.

8D President's Cup Race: RLH agreed to find 5 participants for the President's Cup Race at the SEAOC Convention.

9 Consent Items & FYI: See agenda packet.

10 Adjournment: The meeting was adjourned at 3:15 p.m.

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