

**TO:** SEAOSC Directors & SEAOC Delegates  
cc: www.seaint.org/seaosc Web Page

**FROM:** Daniel J. Novak, President  
Don Gilbert, Executive Director

**DATE:** July 9, 2003

**SUBJECT: Minutes of Meeting 948 of the SEAOSC Board of Directors**

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The attached meeting report is our understanding of the items discussed and conclusions reached during the Wednesday, July 9, 2003 meeting held at the SEAOSC Offices, Whittier, CA. Participants are requested to inform the recorder of any omissions and clarifications.

**PARTICIPANTS – POSITION / BOARD CONTACT**

Richard L. Hess (RLH) – President / SEAOC Delgt. / Policies  
Lawrence P. Brugger (LPB) – Pres.-Elect / Steering Cmte / Programs / Budget Cmte./ SEAOC Delgte  
Martin W. Johnson (MWJ) - Treasurer  
Daniel J. Novak (DJN) – Past President / SEAOC Delegate / Bylaws / Awards  
Daniel L. Bayless (DLB) - Director  
David W. Cocke (DWC) – Director(1)  
Jeff Crosier (JC) – Director  
Juliet J. DeMoss (JJD) - Director  
Juan Carlos Esquivel (JCE) – Director(1)  
Y. Henry Huang (YHH) - Director  
Robert T. Lyons (RTL) - Director  
Eric C. Stovner (ECS) - Director  
Donald H. Gilbert (DHG) - Executive Director  
Michael L. Cochran (MLC) – Webcasting Cmte

(1) By Reference (Not present at meeting)

Note: M/S/C means "Moved/Seconded/Carried"

**ITEM   ACTION            COMMENT AND/OR QUESTIONS**

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|----------|---|
| <b>1</b> | Call to Order: The meeting was called to order by President RLH, acting as Chairman, at 3:20 p.m. RLH welcomed the new directors.   |
| <b>2</b> | Adoption of Agenda: The agenda was adopted as amended to include a new business item: Update on Building Standards Commission Meeting by MWJ.<br><br>➤ <b>M/S/C</b> to adopt the agenda as amended. |
| <b>3</b> | Approval of Meeting Minutes: The minutes of the last meeting were reviewed.   |

- **M/S/C** to approve the minutes of the June 4th meeting of the Board of Directors.

**4** Treasurer's Report: The Treasurer's Report for the month of June was presented and discussed. FY 2002-2003 revenues were reported to be \$431,369; expenses were reported to be \$461,041 for a net deficit of <\$29,672> with a fund balance of \$180,800.

- **M/S/C** to receive the financial report for June 2003 and approve the expenses for the month.

Adoption of Financial Account Signers: Presented and discussed.

- **M/S/C** to approve the Resolution authorizing Richard L. Hess, President or Martin W. Johnson, Treasurer to be signers on all SEAOSC financial accounts including but not limited to checking and money market accounts.

**5** Committee Reports:

5A Executive Cmte: RLH noted that the Exec. Cmte had not met during the past month.

5B LPB/ECS SEAOSC Programs: LPB discussed the seminar schedule for FY 2003-2004.

5C Membership Report: DHG reported that current membership is 1540 compared to 1532 a year ago.

Candidates for Membership: 15 candidates including 3 Member SE; 6 Member; 6 Associate, 0 Affiliate, 0 Industry Member; 0 Corresponding and 0 Students were presented.

- **M/S/C** to approve the candidates presented for membership.

5D DHG Selection of Board Contacts: The board contacts were selected for each cmte. DHG to update Table 1.

5E MLC Webcasting Cmte: MLC gave a status report on Webcasting stating that a meeting is scheduled for next week with himself, Shafat Qazi, Aswin Rangaswamy and DHG.

5F Field Day: DHG reported that it is all set up for Aug. 6 at Tustin Ranch Golf Club.

5G 2006 Convention: RLH said that Tom Harris will give a complete report at the Sept. board meeting.

- 6 SEAOC Business:  
6A SEAOC Executive Cmte: DJN reported that there was no activity for this cmte.
- 6B SEAOC Old Business:  
1. Long-Range Planning Meeting: RLH spoke about the long-range planning meeting held last month.
- 6C SEAOC New Business:  
1. Board Meeting July 19: RLH noted this meeting was scheduled. LPB to attend in the place of Jack Bruce.
- 7 Old Business:  
7A NCSEA Cmte Chairpersons: Discussed.
- 7B SEI 2007 Structure Congress: Topic tabled until next meeting.
- 8 New Business:  
8A Proposed Legislation Submitted by Research Cmte: Discussed. It was agreed to ask Bahram Zarin-Asfar to organize an inter-organizational meeting to gain support for this issue.
- 8B DJN Request to Support Cal State LA Concrete Canoe Contest: Discussed.  
➤ **M/S/C** to approve the expenditure of \$100 for this event. DJN to notify Cal State LA.
- 8C Update on Building Standards Commission Meeting: MWJ stated that the California Building Standards Commission vote appears to be 6-2 for California to adopt the NFPA 5000 Code on July 16<sup>th</sup>.
- 9 Consent Items & FYI: See agenda packet.
- 10 Adjournment: The meeting was adjourned at 6:15 p.m.