

TO: SEAOSC Directors & SEAOC Delegates
cc: www.seaint.org/seaosc Web Page

FROM: Daniel J. Novak, President
Don Gilbert, Executive Director

DATE: May 7, 2003

SUBJECT: Minutes of Meeting 946 of the SEAOSC Board of Directors

The attached meeting report is our understanding of the items discussed and conclusions reached during the Wednesday, May 7, 2003 meeting held at the Luminarias Restaurant, Monterey Park, CA. Participants are requested to inform the recorder of any omissions and clarifications.

PARTICIPANTS – POSITION / BOARD CONTACT

Daniel J. Novak (DJN) – President / SEAOC Delgt. / Policies
Richard L. Hess (RLH) – Pres.-Elect / Steering Cmte / Programs / Budget Cmte. / EBC / Business Forum
Lawrence P. Brugger (LPB) – Treasurer / Finance
Jack E. Bruce (JEB) – Past President/ SEAOC Delegate / HonMbrshp / Bylaws / Awards / Governance
Robert E. Bachman (REB) – Director
Michael L. Cochran (MLC) – Director / PR Cmte. / Speakers Bureau / Web Administrator
David W. Cocke (DWC) – Director / Younger Mbr
Juan Carlos Esquivel (JCE) – Director / Research
Y. Henry Huang (YHH) – Director / Seismology / Membership / Webcasting / Steel Structures
Amer Z. Soudani (AZS) – Director / Field Day
Eric C. Stovner (ECS) – Director / House
Howard F. Stup (HFS) – Director / EBC
Donald H. Gilbert (DHG) - Executive Director
David Corman (DC) – Younger Members Cmte.

(1) By Reference (Not present at meeting)

Note: M/S/C means "Moved/Seconded/Carried"

<u>ITEM</u>	<u>ACTION</u>	<u>COMMENT AND/OR QUESTIONS</u>
1		Call to Order: The meeting was called to order by President DJN at 1:20 p.m. Adoption of Agenda: The agenda was adopted as distributed. ➤ M/S/C to adopt the agenda as amended.
3		Approval of Meeting Minutes: The minutes of the last meeting were reviewed and ➤ M/S/C to approve the minutes of the April 2nd meeting of the Board of Directors.

4 **Treasurer's Report:** The Treasurer's Report for the month of April was presented and discussed.

- **M/S/C** to receive the financial report for April 2003 and approve the expenses for the month.

RLH Budget Cmte Status: DHG said that a meeting of the cmte will be held in May to present a proposed budget for FY 2003-2004.

5 **Committee Reports:**

5A Executive Cmte: DJN noted that the Exec. Cmte had not met during the past month.

5B RLH/MLC SEAOSC Programs: RLH discussed the seminar schedule for FY 2003-2004. It was agreed to have a working meeting for the Seminar Cmte at noon on June 4 prior to the regular board meeting.

YHH 1. EQ Handbook Seminar Status: Discussed. Decided to continue working on this.

5C Membership Report: DHG reported that current membership is 1535 compared to 1473 a year ago.

Candidates for Membership: 8 candidates including 2 Member SE; 1 Member; 2 Associate, 2 Affiliate, 1 Industry Member; 0 Corresponding and 0 Students were presented.

- **M/S/C** to approve the candidates presented for membership.

5D Disaster Emergency Services: See the written report distributed in the agenda packet.

5E Business Forum: RLH gave a verbal report.

5F Awards/Honorary Mbrshp Nominations: JEB reviewed the recommendations of the Awards Cmte: Honorary Members: Terry Dooley and James Lai; SEAOSC Fellow: REB and Allan Porush; S.B. Barnes Award: Ben Schmid; and Engineer of the Year Award: Thomas Sabol.

M/S/C (Bachman abstaining) to accept the recommendations of the Awards Cmte.

JEB agreed to contact the recipients and DHG agreed to mail a formal letter to each recipient.

5G Convention Cmte: DHG gave a verbal report that the wrap-up party was held last week and that the Convention overall made money. He noted that Treasurer Tom Harris should close-out the books in the near future.

5H MLC Webcasting Cmte: MLC reported that he needs to contact Shafat Qazi and work out details of the project.

5I DC Younger Member Cmte: David Corman gave a verbal report of the activities of the Younger Member Cmte this past year and identified six projects for the next year: (1) He requested an increase of \$900 in the cmte's budget for a year-end party; (2) suggested a cmte meeting in place of a PD&D seminar next year – possibly at the Feb. meeting; (3) revise the SEAOSC membership application to make it more user-friendly with check off boxes for new members to join the Younger Member Cmte; (4) revise the Web page for Younger Members; (5) include student chapters (including a resume service and Student SE Forum) and (6) proposed a ski trip.

Moved/Seconded to increase the cmte's budget not to exceed \$2,900 for a dinner party to be held in July.

Motion Amended/Accepted/Defeated 3 to 7: That the money cannot be used to purchase alcohol.

Motion Amended/Accepted/Amendment Carried: To issue a maximum of two drink tickets per person.

Amended Motion/Seconded/Carried 9 to 1.

6 SEAOC Business:

6A SEAOC Executive Cmte.: DJN reported that there was no activity for this cmte.

6B SEAOC Old Business:

1. Minutes of Apr. 19 Board Meeting: DJN discussed.
2. ASCE Revision Proposal: DJN reported that the SEAOC board authorized Bill Staehlin to investigate this with ASCE.
3. Dues Increase: DJN noted that there will be no dues increase this year.

6C SEAOC New Business:

DJN 1. SEAOC Foundation – Ben Schmid's Project: DJN discussed the Foundation and using the Foundation Ben Schmid's proposal. DJN agreed to speak with Mel Green and Lee Adler about this.

- 7**
- 7A** **Old Business:**
Appointment of Reps to ACE Mentor Banquet: It was agreed that DJN, DWC, MLC, JCE and DC would represent SEAOSC at this dinner on May 22 at the LA Cathedral.
- 7B** YHH/DC EERI Joint SEAOSC Meeting: It was agreed to keep the SEAOSC February dinner meeting at Luminarias Restaurant have the Younger Members Cmte organize the evening with perhaps transportation to Luminarias Restaurant being offered for students. DC agreed to co-chair the Scholarship Cmte with George Battey.
- 7C** REB/RLH NCSEA Cmte Chairpersons: RLH said he has discussed the involvement of EBC members in the NCSEA Existing Buildings Cmte. REB suggested identifying various individuals and asking them to serve. He agreed to speak with Rawn Nelson.
- 8**
- 8A** **New Business:**
Proposed NCEE Annual Meeting/2006 Convention: After a discussion, it was agreed that SEAOSC should host its regular SEAOC Convention in 2006 and that SEAOSC/SEAOC should support the NCEE Annual Meeting to the extent possible.
- 8B** DJN Liability Insurance for John Wallace's Program: DJN briefed the board on this topic and said that he would notify John Wallace that UCLA will need to accept any liability.
- 8C** YHH/DJN Elimination of SMIP Program: YHH told the board about the State of California's proposal to scrap the Strong Motion Instrumentation Program (SMIP) and that letters should be sent against SMIP's closure. YHH agreed to find the names of people who should receive letters and DJN asked the board to write letters.
- 9** **Consent Items & FYI:** See agenda packet.
- 10** **Adjournment:** The meeting was adjourned at 3:50 p.m.