

**TO:** SEAOSC Directors & SEAOC Delegates  
cc: www.seaint.org/seaosc Web Page

**FROM:** Daniel J. Novak, President  
Don Gilbert, Executive Director

**DATE:** April 2, 2003

**SUBJECT: Minutes of Meeting 945 of the SEAOSC Board of Directors**

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The attached meeting report is our understanding of the items discussed and conclusions reached during the Wednesday, April 2, 2003 meeting held at the Luminarias Restaurant, Monterey Park, CA. Participants are requested to inform the recorder of any omissions and clarifications.

**PARTICIPANTS – POSITION / BOARD CONTACT**

Daniel J. Novak (DJN) – President / SEAOC Delgt. / Policies  
Richard L. Hess (RLH) – Pres.-Elect / Steering Cmte / Programs / Budget Cmte. / EBC / Business Forum  
Lawrence P. Brugger (LPB) – Treasurer / Finance  
Jack E. Bruce (JEB) – Past President/ SEAOC Delegate / HonMbrship / Bylaws / Awards / Governance  
Robert E. Bachman (REB) – Director(1)  
Michael L. Cochran (MLC) – Director / PR Cmte. / Speakers Bureau / Web Administrator (1)  
David W. Cocke (DWC) – Director / Younger Mbr  
Juan Carlos Esquivel (JCE) – Director / Research(1)  
Y. Henry Huang (YHH) – Director / Seismology / Membership / Webcasting / Steel Structures  
Amer Z. Soudani (AZS) – Director / Field Day(1)  
Eric C. Stovner (ECS) – Director / House  
Howard F. Stup (HFS) – Director / EBC  
Donald H. Gilbert (DHG) - Executive Director  
Bill Warren (BW) – SEAOC Certification Chair

(1) By Reference (Not present at meeting)

Note: M/S/C means "Moved/Seconded/Carried"

<b><u>ITEM</u></b>	<b><u>ACTION</u></b>	<b><u>COMMENT AND/OR QUESTIONS</u></b>
<b>1</b>		<b>Call to Order:</b> The meeting was called to order by President DJN at 1 p.m.  <b>Adoption of Agenda:</b> The agenda was adopted with an additional new business item of 8A – Presentation by Ben Schmid.  ➤ <b>M/S/C</b> to adopt the agenda as amended.
<b>3</b>		<b>Approval of Meeting Minutes:</b> The minutes of the last meeting were reviewed and amended to include: 5E – correct Amy “Duink’s” name and add “DJN suggested that the Board help seek someone interested in assisting Amy’s cmte of one”; 8C – correct SEAOC Seismology Cmte “recommended amendments”.

- **M/S/C** to approve the minutes of the March 5th meeting of the Board of Directors as amended.

**4**                   **Treasurer's Report:** The Treasurer's Report for the month of March was presented and discussed.

- **M/S/C** to receive the financial report for March 2003 and approve the expenses for the month.

Activation of Finance Cmte. DJN requested the activation of the Finance Cmte to establish the FY 2003-2004 budget. RLH, as past treasurer, will chair the cmte. with possible cmte members of LPB, (current Treasurer), Martin Johnson (Treasurer-Elect) and Bahram Zarin-asfar (Chair of Research Cmte.)

**5**                   **Committee Reports:**

Steering Cmte: RLH reported on the recent meeting of the Steering Cmte that established a seminar schedule for 2003-2004. The validity of the EQ Handbook co-sponsored seminar with ICC for Sept. 6 was questioned and it was decided to ask anyone with questions, to e-mail them to DHG who will forward them to Mark Johnson. YHH volunteered to be the lead person for this seminar and agreed to speak with Mark Johnson to determine more details.

5A                   Executive Cmte.: DJN noted that the Exec. Cmte had not met during the past month.

5B     RLH/MLC     SEAOSC Programs: REB noted that the one of the speakers for the Aug. 13 Orange County PD&D seminar/dinner is unable to attend on this date. It was suggested to swap the August seminars with the OC October seminars. ECS agreed to coordinate with REB, DWC, MLC and DHG.

5C                   Membership Report: DHG reported that current membership is about the same as it was last month.

Candidates for Membership: 4 candidates including 1 Member SE; 3 Member; 0 Associate, 0 Affiliate, 0 Industry Member; 0 Corresponding and 0 Students were presented.

- **M/S/C** to approve the candidates presented for membership.

5D                   PR Cmte.: REB briefed the board on activities of the SEAOC and SEAOSC Public Relations Cmtes and requested that someone from SEAOSC should be identified to network with the media and

be the media spokesperson for SEAOSC and attend the SEAOC PR Cmte meeting on May 2. DWC volunteered to assist but said he could not attend the May 2 meeting. Terry Dooley's and Rawn Nelson's names were suggested for this role and DJN agreed to contact both of them.

5E Speakers Bureau Cmte: No report

5F Awards/Honorary Mbrshp Nominations: JEB said that a meeting of this cmte is set for April 14.

5G Webcasting Cmte: No report.

**6 SEAOC Business:**

6A SEAOC Executive Cmte. RLH noted that DJN's name should have been recorded on the Exec. Cmte Meeting Minutes of Feb. 28<sup>th</sup>.

6B SEAOC Old Business: None.

6C SEAOC New Business:

1. Board Meeting: DJN reminded everyone of the upcoming dinner/board meeting set for April 18 & 19 in Sacramento. LEB said he could not attend these meetings but will attend the July meetings in San Diego.
2. SE Reference Pool: DJN spoke about the need to find volunteers to interview candidates for the SE exam per Lee Adler's request. JEB agreed to continue his involvement for another year.
3. ASCE Revision Proposal – Grant from SEAOC?: REB said \$75,000-80,000 is needed for consulting services to revise ASCE 7 and DJN said that there is merit to getting SEAOC involved in this process.
4. Possible Due Increase: DJN said that a SEAOC dues increase may be warranted this year to cover increased NCSEA membership dues from \$5/member to \$10/member. A full report will be forth coming after the April SEAOC board meeting.

**7 Old Business:**

7A YHH EERI Joint SEAOSC Meeting: YHH said that the evening before the Feb. 2004 Annual Meeting will be designated as "SEAOSC Night" meaning that our typical Student and Spouse Night meeting could be held at the Omni Hotel with EERI. YHH agreed to find out what the costs would be at the Omni Hotel.

**8 New Business:**

8A Presentation by Ben Schmid: Ben briefed the board on his proposal to reestablish the SEAOSC Ad Hoc Cmte for Testing Standards for Structural Systems and Components.

- **M/S/C** to approve the reactivation of the SEAOSC Ad Hoc Cmte for Testing Standards for Structural Systems and Components.

8B Ben also requested \$8,000 to be spent on cyclic shake table tests on stucco panels at UCI this July and August contingent upon getting an additional \$8,000 from other associations such as the Stucco & Plaster Association.

- **M/S/C** to approve the expenditure of \$8,000 cyclic shake table tests on stucco panels per the contingency above.

8C NCSEA Cmte Chairs: Rawn Nelson reported that NCSEA is seeking cmte volunteers to eventually become cmte chairs of their technical cmtes. It was agreed to have DJN contact Carl Sramek, Code Cmte Chair, to see if he is interested in NCSEA's Code Cmte.

**9 Consent Items & FYI:** See agenda packet.

**10 Adjournment:** The meeting was adjourned at 3:35 p.m.