

TO: SEAOSC Directors & SEAOC Delegates
cc: www.seaint.org/seaosc Web Page

FROM: Daniel J. Novak, President
Don Gilbert, Executive Director

DATE: February 4, 2003

SUBJECT: Minutes of Meeting 943 of the SEAOSC Board of Directors

The attached meeting report is our understanding of the items discussed and conclusions reached during the Tuesday, Feb. 4, 2003 meeting held at the SEAOSC offices, Whittier, CA. Participants are requested to inform the recorder of any omissions and clarifications.

PARTICIPANTS – POSITION / BOARD CONTACT

Daniel J. Novak (DJN) – President / SEAOC Delgt. / Policies
Richard L. Hess (RLH) – Pres.-Elect / Steering Cmte / Programs / Budget Cmte. / EBC / Business Forum
Lawrence P. Brugger (LPB) – Treasurer / Finance
Jack E. Bruce (JEB) – Past President/ SEAOC Delegate / HonMbrship / Bylaws / Awards / Governance
Robert E. Bachman (REB) – Director(1)
Michael L. Cochran (MLC) – Director / PR Cmte. / Speakers Bureau / Web Administrator
David W. Cocke (DWC) – Director / Younger Mbr
Juan Carlos Esquivel (JCE) – Director / Research
Y. Henry Huang (YHH) – Director / Seismology / Membership / Webcasting / Steel Structures
Amer Z. Soudani (AZS) – Director / Field Day(1)
Eric C. Stovner (ECS) – Director / House
Howard F. Stup (HFS) – Director / EBC
Donald H. Gilbert (DHG) - Executive Director

(1) By Reference (Not present at meeting)
Note: M/S/C means "Moved/Seconded/Carried"

<u>ITEM</u>	<u>ACTION</u>	<u>COMMENT AND/OR QUESTIONS</u>
1		Call to Order: The meeting was called to order by President DJN at 3:45 p.m. Adoption of Agenda: The agenda was adopted as distributed. ➤ M/S/C to adopt the agenda.
3		Approval of Meeting Minutes: The minutes of the last meeting were reviewed to amend Item 7B that the ACE contribution was a recommendation and not necessarily a restriction. Also Item 7A: YHH reported that Bill Warren agreed to take over the chairmanship of the Webcasting Cmte.

- 5G Officer/Director Nominations Cmte (C3): Jim Hill submitted the following names for the composition of the Officer & Director Nominations Cmte: Doug Thompson, Dave Breiholz, Fred Schott, David Corman, David Cocke, Richard Hess.
- **M/S/C** to approve the confirmation of the above people to Nominations Cmte.
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- 6A **SEAOC Business:**
SEAOC Executive Cmte. Items: None.
- 6B SEAOC Old Business:
1. Minutes of the Jan. 11th Board Meeting: DJN briefed the board that it was agreed that from now on the net revenue of all shared seminars with SEAOC shared be split 50/50 with SEAOC and the Regional Association.
- 6C SEAOC New Business: None.
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- 7A DHG **Old Business:**
Status of DES Training Seminar: DJN reported on the status of the training seminar and noted that everything is going as planned. It was requested to have DHG run a correction in the newsletter to address the letter received from Diane Duvand.
- 7B DHG Status of ASCE Popsickle Bridge Contest: It was requested to have DHG forward the information to Herb Stockinger.
- 7C YHH EERI 2004 Meeting: MLC noted that a date conflict exists for the Wednesday, Feb. 4, 2004 and suggested that SEAOSC postpone its LA Student and Spouse night to the second Wednesday of February and also postpone the Orange County meeting to the third Wednesday of the month.
- DJN ATC Meeting: RLH stated that ATC will have its board meeting in LA April 25 & 26. DJN agreed to coordinate with Jim Hill about attending the meeting.
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- 8A RLH/DJN **New Business:**
Harassment Policy: DJN explained the need for this policy and supported its approval. RLH agreed to review the proposed policy and submit any suggested changes to the SEAOSC board at the next meeting. It was also agreed to have DJN discuss with Bill Staehlin the position that SEAOC is taking on the issue and advise the board if necessary.

- 8B Approval of Guidelines to Excellence in SE Awards: The proposed guideline policy was discussed.
- **M/S/C** to approve the guidelines.
- 8C DHG/DJN Request from Granada High School to Support F.I.R.S.T. Robotics Competition: Discussed.
- **M/S/Defeated** to approve the donation of \$100 to this cause.
- DJN requested DHG to draft a letter for his signature declining financial support this year.
- 8D DHG/MLC Request from City of LA to Support Bridge-Building Contest: Discussed.
- **M/S/C** to approve the donation of \$100 to both the City of LA and the California High School in support of the bridge building contests.
- MLC was requested to notify Herb Stockinger about these events as well as the ASCE popsickle bridge building project.
- 8E Request from California High School to Support Bridge-Building Contest: Discussed and approved above.
- 8F Proposed Support of I Codes: We discussed the position the State took at the Convention that SEAOC is largely in favor of the I-Codes. There was some continued discussion that we revisit this lack of commitment and pick as side and go on record with a formal position. No action taken.
- 8G SEAOSC Newsletter Ad Rates: Topic deferred until next meeting.
- 9 Consent Items & FYI:** See agenda packet.
- 10 Adjournment:** The meeting was adjourned at 6:45 p.m.