

SEAOSC Directors & SEAOC Delegates

cc: www.seaint.org/seaosc Web Page

FROM: Jack E. Bruce, President
Don Gilbert, Executive Director

DATE: June 5, 2002

SUBJECT: Minutes of Meeting 936 of the SEAOSC Board of Directors

The attached meeting report is our understanding of the items discussed and conclusions reached during the Wednesday, June 5, 2002 meeting held at the Monterey Hill Restaurant in Monterey Park, CA. Participants are requested to inform the recorder of any omissions and clarifications.

PARTICIPANTS – POSITION / BOARD CONTACT

Jack E. Bruce (JEB) - President/SEAOC Delegate / Seismology
Daniel J. Novak (DJN) - Pres.-Elect/Seminars/SEAOC Delgt./ Steering Cmte
Richard L. Hess (RLH) - Treasurer/Budget Cmte. / EBC
James A. Hill (JAH) - Past President/SEAOC Delgt. / House
Robert E. Bachman (REB) - Director (1)
George E. Battley III (GEB) - Director
Michael L. Cochran (MLC) - Director
M. Saiful Islam (SI) - Director
Martin W. Johnson (MWJ) – Director
Mike Mehraim (MM) – Director
Amer Z. Soudani (AZS) – Director
Howard F. Stup (HFS) – Director
Mel Green (MG) - SEAOC President/Delegate
Donald H. Gilbert (DHG) - Executive Director
Bill Warren

(1) By Reference (Not present at meeting)

Note: M/S/C means "Moved/Seconded/Carried"

<u>ITEM</u>	<u>ACTION</u>	<u>COMMENT AND/OR QUESTIONS</u>
1		Call to Order: The meeting was called to order by President JEB at 2:20 p.m.
2		Adoption of Agenda: The agenda was adopted as amended to add a discussion of REB's email under item 7C: PR Cmte and item 8B: Code Simplificaton.
3		Approval of Meeting Minutes: The minutes of the last meeting were reviewed. ➤ M/S/C to approve the minutes of the May 1 meeting of the Board of Directors as distributed.

4 **Treasurer's Report:** The Treasurer's Report for the month of May was presented and discussed.

- **M/S/C** to receive the financial reports for May 2002 and approve the payment of expenses for the month.

5 **Committee Reports:**

5A Executive Cmte. Items: JEB noted that the Exec. Cmte. did not meet during the past month and that a meeting is scheduled for June 14.

5B SEAOSC Programs: DJN reviewed the upcoming macro seminars and PD&D seminars. He discussed and encouraged people to attend the GSREB macro seminar set for June 15.

5C Membership Report: DHG reported that membership totaled 1527 as of May 17, 2002 compared to 1528 one year ago.

Candidates for Membership: 4 candidates including 0 Member SE; 1 Member; 3 Associate, 0 Affiliate, 0 Industry Member; 0 Corresponding and 0 Students were presented.

- **M/S/C** to approve the candidates presented for membership.

5D Computer Applications Cmte: Chair Shafat Qazi gave a verbal report of the cmte's activities during the past year and recommended next year's budget be set at \$25,000 revenue and \$20,000 expenses. Four vendors have been spoken for banner ads for the next year.

5E Ballot Cmte: DHG reported the results of the 2002-2003 election:
 President – DJN
 President-Elect – RLH
 Treasurer – Larry Brugger
 Director SE – David Cocke and Juan Carlos Esquivel
 Director CE – Henry Huang
 Director SE OC – Eric Stovner

6 **SEAOC Business:**

6A SEAOC Executive Cmte. Items: DJN reported that the SEAOC Executive Cmte donated \$2,000 in memory of the husband of Past SEAOC President Mary Ann Phipps to a trust fund established for their two elementary school-aged children. DJN also discussed SEAOC's cash flow management and investment programs.

6B SEAOC Old Business:

- JEB 1. Cmte. on Violations to Professional Practice: HS, MM, MWJ and Bill Warren agreed to serve in this capacity. JEB to notify Lee Adler of these appointments.
- 6C SEAOC New Business: None.
- 7**
7A DJN **Old Business:**
Recommendation of Steering Cmte re: QAC Guidelines: DJN reported that the Steering Cmte has reviewed and approved the QAC Guidelines. DJN asked the board to accept the Steering Cmte's recommendation to approve this document and post it on the website as well as distribute it to the Association members in the newsletter. It was discussed whether to add a disclaimer and copyright to the document.
- **M/S/C** to accept the Steering Cmte's recommendation to approve this document and post it on the website as well as distribute it to the Association members in the newsletter including a lead-in statement to be prepared by DJN.
- 7B Reorganization of Cmtes: JAH reported that work on the reorganization of cmtes is still ongoing.
- 7C PR Cmte Request to Clarify Who Speaks for the Assn.: MLC spoke to this issue as well as REB's email regarding this topic. MLC noted that one person is needed to be able to respond immediately and possibly another person that can be used to produce canned presentations for the website. It was agreed that the official chain of command should be used for now.
- 8**
8A **New Business:**
Web Casting: MLC discussed the draft webcast that he posted on the website as an example of what can be accomplished along these lines such as PD&D seminars. The Exec. Cmte agreed to further discuss which cmte should be charged with this project at its next meeting.
- 8B JEB Report of Code Cmte on Code Simplification: The board discussed their concerns that the submitted document alters the existing building code instead of writing a commentary on the code. The Cmte's Recommendation #1 was accepted by the board but Recommendation #2 was deemed to be outside the authority of the Association. JEB agreed to speak with Code Cmte Chair Warren Minner.
- 8C Other New Business: None.

9 **Consent Items & FYI:** See agenda packet.

10 **Adjournment:** The meeting was adjourned at 4:55 p.m.

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