

## SEAOSC Directors & SEAOC Delegates

cc: [www.seaint.org/seaosc](http://www.seaint.org/seaosc) Web Page

**FROM:** Jack E. Bruce, President  
Don Gilbert, Administrator

**DATE:** February 5, 2002

**SUBJECT: Minutes of Meeting 932 of the SEAOSC Board of Directors**

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The attached meeting report is our understanding of the items discussed and conclusions reached during the Wednesday, Feb. 5, 2002 meeting held at the SEAOSC offices, Whittier, CA. Participants are requested to inform the recorder of any omissions and clarifications.

### **PARTICIPANTS – POSITION / BOARD CONTACT**

Jack E. Bruce (JEB) - President/SEAOC Delegate / Seismology  
Daniel J. Novak (DJN) - Pres.-Elect/Seminars/SEAOC Delgt./ Steering Cmte  
Richard L. Hess (RLH) - Treasurer/Budget Cmte. / EBC  
James A. Hill (JAH) - Past President/SEAOC Delgt. / House(1)  
Robert E. Bachman (REB) - Director (1)  
George E. Battey III (GEB) - Director  
Michael L. Cochran (MLC) - Director  
M. Saiful Islam (SI) - Director (1)  
Martin W. Johnson (MWJ) - Director  
Mike Mehrain (MM) - Director  
Amer Z. Soudani (AZS) - Director  
Howard F. Stup (HFS) - Director  
Mel Green (MG) - SEAOC President/Delegate (1)  
Donald H. Gilbert (DHG) - Executive Director

(1) By Reference (Not present at meeting)

Note: M/S/C means "Moved/Seconded/Carried"

<b><u>ITEM</u></b>	<b><u>ACTION</u></b>	<b><u>COMMENT AND/OR QUESTIONS</u></b>
<b>1</b>		<b>Call to Order:</b> The meeting was called to order by President JEB at 2:15 p.m.
<b>2</b>		<b>Adoption of Agenda:</b> The agenda was adopted as distributed.
<b>3</b>		<b>Approval of Meeting Minutes:</b>  ➤ <b>M/S/C</b> to approve the minutes of the Jan. 9 meeting of the Board of Directors as amended for a typo.
<b>4</b>		<b>Treasurer's Report:</b> The Treasurer's Report for the month of January was presented and discussed.

- **M/S/C** to receive the financial reports for January 2002 and approve the payment of expenses for the month.

Budget Categories: RLH referred the Board to the Supercategory Report and it was agreed that this report be the standard YTD report used in the future.

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### **Committee Reports:**

5A

Executive Cmte. Items: JEB reported about the topics discussed during the Executive Cmte telephone conference including the re-organization of the cmte structure, streamlining the building code and the future of the scholarship program. The next Executive Cmte. meeting is scheduled for Friday, March 29 at noon.

- **M/S/C** to approve and support the SEAOSC Building Code Committee's decision and effort of producing a streamlined building code and agreed to request that the cmte coordinate its activities with SEAOC.

5B DJN

SEAOSC Programs: DJN briefed the board and discussed scheduled seminars.

5C

Membership Report: DHG reported that membership totaled 1447 as of Jan. 28, 2002 compared to 1478 one year ago. Declining membership numbers were discussed but no action taken.

Candidates for Membership: 3 candidates including 0 Member SE; 1 Member; 2 Associate, 0 Affiliate, 0 Industry Member; 0 Corresponding and 0 Students were presented.

- **M/S/C** to approve the candidates presented for membership.

5D

Honorary Member Nominations/Awards Cmte. (C4): No report.

5E

Nominations of Officers & Directors Cmte. (C5): JEB reported for Brian Cochran that a meeting of the cmte is scheduled for Thursday, Feb. 7.

5F DHG

Steering Cmte: DJN spoke about the meeting the Steering had in mid-January and encouraged the board contacts to communicate more frequently with their cmte. It was requested for DHG to post the board contacts on the agenda and minutes documents.

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### **SEAOC Business:**

6A

SEAOC Executive Cmte. Items: JEB stated that the SEAOC Exec. Cmte did not meet recently.

- 6B SEAOC Old Business:  
1. Minutes of January 19 Board Meeting: Discussed.
- 6C SEAOC New Business:  
1. Appointment of Replacement Rep for Brian Cochran on the Business Practice Cmte: JEB agreed to speak with Ike Ikeda about the Consulting Structural Engineers Society (CSES) and whether CSES can be an effective Business Operations & Practices arm for SEAOSC.  
2. SEAOC Awards Competition: JEB agreed to speak with Ceil Teoh as Chair of the PR Cmte.  
3. SEAOC Table-Top Exhibit: DHG informed the board about SEAOC's purchase of a table-top exhibit and that the exhibit will be set up at the EERI Conference in Long Beach Feb. 6-9. DHG to discuss having either Cecil Teoh or Herb Stockinger breakdown the display for shipment back to SEAOC on Feb. 9.
- 7**  
7A **Old Business:**  
Recommendation of Steering Cmte re: QAC Guidelines: DJN stated that Bob Lyons, Chair of Seismology Cmte, want to comment on these guidelines. Therefore the topic was referred to the next meeting.
- 7B Status Report of Video Camera Purchase: JEB said that Bill Warren will be purchasing the video camera within the next week and will deliver it to the Orange County dinner meeting on Feb. 13.
- 7C Reorganization of Cmtes: JEB stated that JAH is currently working on this and referred the topic to the next meeting.
- 8**  
8A **New Business:**  
Future of Student Scholarships: Discussed whether to establish a new Scholarship Cmte or place the duties of administrating the scholarships to either the Awards or PR Cmte.
- 8B Other New Business: None.
- 9** **Consent Items & FYI:** None.
- 10** **Adjournment:** The meeting was adjourned at 5:15 p.m.